

**Hastings Public Library Board of Trustees
Minutes
Date: December 4, 2023 – 4:30PM
Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room**

1. CALL TO ORDER

The Meeting was called to order by Jeff Kniaz at 4:30 p.m.

- Board members present: Jane Cybulski, Jeff Kniaz, Bill Nesbitt, Dave Koons, Audrey Burton, Cloe Oliver, Chloe Kelly. Not present was Kelly Newberry and Brenda Stacey.
- Also present were Peggy Hemerling and David Edelman.

2. AGENDA: Approved.

3. MINUTES: Bill Nesbitt motioned to approve the November 6, 2023, minutes, seconded by Audrey Burton. Motion approved.

4. FINANCIALS:

- a. Audrey Burton motioned to approve the financials for October 2023, seconded by Bill Nesbitt. Motion approved.

5. LIBRARY DIRECTOR REPORTS: December 2023

6. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds –
- c. Personnel –
- d. Policy –
- e. Marketing-
- f. Capital Campaign-

7. NEW BUSINESS

- a. Jane Cybulski motioned to approve the meeting dates for 2024, Cloe Oliver seconded. Motion approved.
- b. Bill Nesbitt motioned to approve bid from DHE Plumbing and Mechanical for a two-year contract for preventative maintenance services for the HVAC system, Chloe Kelly seconded. Roll call vote: Dave Koons-yes, Bill Nesbitt-yes, Chloe Kelly-yes, Cloe Oliver-yes, Jane Cybulski-yes, Audrey Burton-yes. Motion approved.
- c. Chloe Kelly motioned to approve the cost of digitization of the majority of the Maple Valley News we have in our collection for the cost of \$8,427.00, seconded by Cloe Oliver. Motion approved.

8. NEXT MEETING DATE

- a. Next board meeting on Monday, January 8, 2024, at 4:30 p.m.

9. ADJOURNMENT: Meeting was adjourned at 4:49 p.m.